

ASSOCIATION OF HAWAII ARCHIVISTS
Minutes of Board Meeting, August 9, 2012
Hawaiian Historical Society Library

Present: Barbara Dunn, Mary Louise Haraguchi, Carol Hasegawa, Dawn Sueoka, Georgina Tom
Excused: Dainan Skeem, Janel Quirante, Gina Vergara-Bautista
Guest: Shavonn Matsuda

1. Carol called the meeting to order at 4:00 pm.
2. Board welcomed Shavonn Matsuda, Society of American Archivists – Student Chapter (SAA-SC) representative.
3. Minutes of the July 12, 2012 meeting were approved with corrections.
4. Treasurer's report for July 12- August 9, 2012
As of August 9, 2012 the ending cash balance is \$6,869.50. Georgina will email updated membership list to board members who request it.
5. Committee reports
 - a. AHA 2013 Conference (Mary Louise, Georgina, Dawn)
Save the date email was posted to AHA listserv and blog. It was also sent to representatives at Hawaii Museums Association (HMA), Hawaii Library Association (HLA), UHM Library and Information Science students (SLIS), SAA-SC and Museum Studies Program to ask that they post to their listservs.
Dawn will follow up with HMA to see if the message was posted. The next email will solicit potential presenters, in addition to those already invited.
 - b. Program
Site visit to Kamehameha School Archives (Barbara)
Date has been moved from August to October to better accommodate schedules.
Specific Saturday in October to be determined.

Holiday social (Carol)
The Tamarind Room at Kapiolani Community College has been reserved for Saturday, December 15, 2012. Board response to 7/23/12 email for lunch or dinner preference was dinner. Carol will send refundable \$500 check to confirm reservation.
 - c. Repositories Directory (Barbara, Mary Louise)
Suggestions to the committee's 8/8/12 email of a draft announcement for the 5th edition and individual submission request were to: include the 4th edition as an attachment so that organizations can see existing entries; and shorten the time period between general announcement email and individual request for update. Objective is also to include new and more archives that are publicly accessible.

6. **New Business**
Kalaupapa service project (Carol)
Museum Curator T. Scott Williams at Kalaupapa National Historical Park has suggested the week of October 22-28, 2012 for a 2-3 day service project to rehouse a photographic collection or collections move for a preliminary project.
Last year's oversold site visit and orientation was originally intended to be a service project; so this trip is a follow up activity and opportunity for those who were unable to go last year.
Carol will email membership to determine interest and facilitate.

7. **Announcements/Roundtable**
Barbara reported that the Hawaiian Historical Society has met its \$25,000 challenge grant from the George Mason fund. The first project is to digitize the collection of Portuguese newspapers.

8. Next meeting: Thursday, September 13, 2012.

9. The meeting was adjourned at 5:25 pm.

Respectfully submitted,
Carol Hasegawa