

ASSOCIATION OF HAWAII ARCHIVISTS
Minutes of Board Meeting, October 11, 2012
Hawaiian Historical Society Library

Present: Barbara Dunn, Mary Louise Haraguchi, Carol Hasegawa, Janel Quirante, Dawn Sueoka, Gina Vergara-Bautista

Excused: Dainan Skeem, Georgina Tom

Guest: Shavonn Matsuda (SAA-SC representative)

1. Carol called the meeting to order at 4:20 pm.
2. Minutes from September 12, 2012 Board Meeting were approved as corrected.
3. Treasurer's Report for Sept 11 – Oct 11, 2012
As of Oct 11, 2012, the ending cash balance is \$6167.00. There is an unknown debit of \$200 that Georgina is investigating.
4. Committee reports
 - a. Program
Kamehameha School archives (Barbara)
The field trip for AHA members is confirmed for Sat Oct 13, 2012 from 10-12, hosted by Janet Zisk and Candace Lee. As of 10/11/12, 21 attendees had RSVP'ed. Barbara will send the final list of attendees to Janet and to Carol to verify membership status. Barbara will bring membership forms and leis for the hosts to the event.

Holiday Social (Carol)
Carol sent a Save the Date (Dec 15, 2012) email to listserv and will post an announcement on the Blog with confirmed time, menu and price. Carol will meet with David (KCC contact) about menu and table setup. She will ask for Board help to handle tasks for the event.
 - b. Directory of Historical Records Revision (Janel, Mary Louise, Barbara)
Janel sent a request for revisions email to listserv and is awaiting responses.
 - c. Bylaws (Gina, Dainan, Janel)
Gina distributed the latest suggested revisions to 2008 Bylaws, with notes regarding proposed amendments, drafted 10/11/12. Many of the revisions are a return to the language of the 1989 Bylaws. Gina will send an electronic copy to Dawn for copy editing and proofreading. Dawn will send copy-edited version to Carol for further proofreading.
 - d. AHA / HMA / HLA Conference (Dawn, Georgina, Mary Louise)
The committee has confirmed two more speakers: Seth Irwin (paper conservator, Hamilton Library) and Christina Bisulca (conservator, Bishop Museum). They are looking for additional presenters for cultural stewardship in exhibition.
 - e. Nominations and Elections (DeSoto, Barbara, Dawn)
The committee has contacted potential nominees and is preparing a slate with two nominees to fill expiring Board terms.
5. Unfinished business
 - a. Na Hawaii Imi Loa student workshop (Dainan, Gina)

Shavonn and Gina reported that 23 people, including students, attended the workshop at UHWO Library on 9/22/12. Participants came from: Japanese Cultural Center, Kokua Kalihi Valley, Hawaii Literacy, Palama Settlement, and students from UH Manoa Hawaiian studies, and Leeward Community College. Gina distributed evaluation results, which were positive. This may potentially continue as a colloquium series, a 1-day workshop or weekend institute and handouts prepared by instructors can be used for future trainings.

- b. Kalaupapa service project (Carol)
Five people will participate in this service project scheduled for Oct 25-27, 2012. They will help with exhibit preparations in Paschoal Hall for Sen. Daniel Inouye's visit and move the Quest for Dignity exhibit into storage.
6. New Business: Newsletter
The Board discussed reviving the AHA Newsletter as an online newsletter. This would be different from the Blog and include articles about events, committee activities, workshops and field trips. Newsletter articles count as points for Certified Archivists. Until the online newsletter is launched, the Board will use the Blog to post articles that normally would appear in the Newsletter.
 7. Announcements / Roundtable
 - a. Sample ballots
Barbara has sample ballots available in case the Board decides to send out paper ballots for AHA election.
 - b. uluulu.hawaii.edu is live
Janel announced that 'Ulu'ulu's website is now live at uluulu.hawaii.edu. No login is required to search the moving image catalog and watch streaming clips of collection material.
 - c. Portuguese language newspapers digitized
Barbara announced that the Hawaiian Historical Society has completed 6,000 pages in this digitization project.
 7. Next meeting
Friday November 16, 2012 at 4:00 pm at the Hawaiian Historical Society Library
 8. The meeting was adjourned at 5:33 pm.

Respectfully submitted,
Janel Quirante, Secretary