

ASSOCIATION OF HAWAII ARCHIVISTS
Minutes of Board Meeting, December 13, 2012
Hawaiian Historical Society Library

Present: Barbara Dunn, Mary Louise Haraguchi (via Skype), Carol Hasegawa, Janel Quirante, Dainan Skeem, Georgina Tom, Gina Vergara-Bautista
Excused: Dawn Sueoka

1. Carol called the meeting to order at 4:10 pm.
2. Minutes from November 16, 2012 Board Meeting were approved as corrected.
3. Treasurer's Report for Nov 16 – Dec 13, 2012
Georgina distributed the Treasurer's Report. As of Dec 13, 2012, the ending cash balance is \$7,348.00. Georgina will confirm that this balance is corrected for the \$200 debit for Kalaupapa National Historical Park donation.
4. Committee reports
 - a. AHA 2013 Conference/Meeting (Georgina, Mary Louise, Dawn)
A conference announcement was sent to the AHA, HMA, and HLA listservs. The Board approved the committee's request to offer ACA recertification credits for attending the conference. The committee will prepare a printed program with schedule and times to be handed out at the conference (to accommodate any last minute schedule changes). The committee will also send conference updates to the listservs. Registration deadline is Jan. 11, 2013.
 - b. Directory of Historical Records Revision (Janel, Mary Louise, Barbara)
There are 21 submitted listings, with 31 pending from repositories that have been contacted. This is up from the 39 listings in the 1999 edition.
 - c. Bylaws (Gina, Dainan, Janel)
The revised Bylaws are ready to be reviewed by an attorney. A print copy will be mailed to AHA members the week of January 7, 2013 to provide a 30-day notice prior to voting at conference.
 - d. Nominations and Elections (DeSoto, Barbara)
Barbara distributed the brief bios of the nominees and will format this for printing. A print copy will be mailed to AHA members the week of January 7, 2013 to provide a 30-day notice prior to voting at conference.
 - e. Program
Holiday Social (Carol)
40 people will attend the social. Jocelyn Fujii will judge and give prizes for best pop-up exhibits. Copies of "Story of Aloha" will be available as gifts to people who donate to AHA at the social. Carol asked that the Board arrive at 5:00 to help set-up and greet.
5. Announcements / Roundtable
 - a. Mailings for January
Janel will mail packets to AHA members the week of January 7, 2013. Packets will include: Slate of Board nominees with bios; Conference Program and Registration; Bylaws. Please email Janel the formatted documents to print and mail.

- b. Photography / Digital Records workshop
Barbara announced a potential SAA-sponsored workshop that may be held in the Spring. Menzi Behren-Klodt from the Kona Historical Society is willing to teach the course if there is a venue available that meets SAA's requirements. Dainan will check with UH Archives about venue possibility.
- 6. Next meeting
Thursday January 10, 2013 at 4:00 pm at the Hawaiian Historical Society Library.
- 7. The meeting was adjourned at 5:00 pm.

Respectfully submitted,
Janel Quirante, Secretary