

ASSOCIATION OF HAWAII ARCHIVISTS
Minutes of Board Meeting, November 13, 2013
Hawaii State Archives

Present: Mary Louise Haraguchi, Dainan Skeem, Dawn Sueoka, Monika Talaroc, Charise Michelsen
Gina Vergara-Bautista, Eleanor Kleiber
Excused: Georgina Tom, Janel Quirante

1. CALL TO ORDER. Dainan called the meeting to order at 4:00 p.m.
2. MINUTES (Dainan). Minutes from the October 9, 2013 Board Meeting were approved as corrected.
3. TREASURER'S REPORT (Eleanor)
 - a. Monthly Report
Clarified that the Treasurer's report submitted on October 9, 2013 had a typo and the actual ending cash balance for the period of Sept 11 – Oct 9, 2013 was \$8597.58. This report has been corrected and resubmitted.

The ending cash balance for the period of Oct 9 – Nov 13, 2013 was \$8597.58. We had an income of \$0.00 and expenses of \$0.00. As of November 13, 2013 there are 87 current members.

4. COMMITTEE REPORTS
 - a. AHA 2014 Conference / Meeting (Dainan)
Proposed schedule:
8:00 – registration (tea/coffee/pastries)
8:30 – Welcome (Dainan)
8:45 – Session I (Past Panel)
9:30 – Break
9:45 – Session II (Present Pechakucha)
10:30 – Break
10:45 – Session III (Future)
11:30 – 1:00 – LUNCH
12:00 – Keynote
12:45 – Agnes Conrad Award
1:00 – Break
1:15 – Business Meeting
1:45 – Closing
2:00 – Tours

Nominations were made for the Agnes Conrad Award
Suggest Archivists sponsor a student in exchange for 10 hours of work

Approved 12/11/2013

- b. Holiday Social (Mary Louise)
Invitations have been sent out and we will need 30 people total
Gina will check the AHA mailbox for sign-ups
RSVPs will be collected by Dawn
- c. Site Visits (Gina)
10 people signed up for the site visit
- d. Education (Dawn)
There is a two-year window to take all 9 classes needed for certification. We could poll AHA to see who wants certification so as to put those people in touch with each other.

5. ANNOUNCEMENTS – none

6. NEXT MEETINGS

TBD

7. ADJOURN. The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Eleanor Kleiber, (temporary minute-taker)

Approved 12/11/2013