

ASSOCIATION OF HAWAII ARCHIVISTS
Minutes of Board Meeting, January 8, 2014
Hawaii State Archives

Present: Mary Louise Haraguchi, Eleanor Kleiber, Janel Quirante, Dainan Skeem, Dawn Sueoka,
Monika Talaroc, Georgina Tom, Gina Vergara-Bautista
Guest: Charise Michelsen, SAA-SC

1. CALL TO ORDER. Dainan called the meeting to order at 4:00 p.m.
2. MINUTES (Janel). Minutes from the December 11, 2013 Board Meeting were approved as corrected.
3. TREASURER'S REPORT (Eleanor)
Monthly Report
The ending cash balance for the period of Dec 11, 2013 – Jan 8, 2014 is \$8,616.78. We had an income of \$228.00 (Holiday Social) and expenses of \$1,294.80. As of Jan 8, 2014 there are 4 current members.
4. COMMITTEE REPORTS
 - a. AHA 2014 Conference / Meeting (Dainan)
Committee distributed conference budget with an estimated cost per person of \$56 if there are at least 50 people who register. The Board discussed the plaque and certificate to be given to Agnes Conrad awardee. Ballot for slate of candidates will be emailed to Listserv, and bcc'ed to individual members and will be mailed to members with no email address. "AHA's Past" panel has confirmed speakers Mary Ann Akao, Mary Judd, Jim Cartwright; 2 more panelists TBD; moderator will be student member Charise Michelsen. Other confirmed speakers include Susan Shaner (AHA's Future); Sanjeev "Sonny" Bhagowalia (Keynote). Items to be printed and included at registration are: Minutes from 2013 Annual Meeting; Slate; Program and Presenters' Bios; Treasurer's Report.
 - b. Education (Dawn)
The first SAA DAS certification webinar is tentatively scheduled for the week after the annual meeting. Dawn will poll people's availability and Eleanor will confirm the use of the Yap Room on weekends and evenings.
 - e. 5th Edition Directory of Repositories in Hawaii (Janel)
Committee will complete work on the Directory before the end of their terms in February.
6. NEXT MEETING
Wednesday February 12, 2014 4:00 pm Hawaii State Archives
7. ADJOURN. The meeting was adjourned at 5:15 p.m.

Respectfully submitted,
Janel Quirante, Secretary