

ASSOCIATION OF HAWAI'I ARCHIVISTS  
Minutes of Board Meeting, October 14, 2014  
Hawai'i State Archives

Present: Gina Vergara-Bautista, Kepā Maly, Kapena Shim, Jill Sommer, Dawn Sueoka, Monika Talaroc, Annie Thomas, Malia Van Heukelem, SAA-SC representative Kelsey Hara

1. CALL TO ORDER. President Gina Vergara-Bautista called the meeting to order at 4:04 pm.
2. MINUTES (Dawn). Minutes of the September 9, 2014, meeting were approved as corrected.
3. TREASURER'S REPORT (Kapena)  
The ending cash balance for the period of September 10, 2014–October 14, 2014, is \$11,001.90. We had an income of \$12.50 and expenses of \$82.35.
4. COMMITTEE REPORTS
  - a. Archives (Kapena)  
Nothing to report.
  - b. Community Service (Malia)  
Nothing to report.
  - c. Conference (Annie)
    - i. Budget and fees  
The committee presented a budget for the 2015 annual meeting based on 20 people attending. It accounted for tours, meals, insurance, lei, meals for hosts, and honoraria, and included three proposed registration levels: students/retirees, members, and non-members. The committee also reported that they received a donation from Hollinger MetalEdge. The board decided to apply this money toward honoraria for speakers in order to keep the registration fees lower.
    - ii. Registration form  
The committee presented a draft registration form, which was approved by the board. The form includes a group ground transportation option for members who choose not to rent their own cars (a 12-person van and a 15-person van have been reserved for the weekend). The finalized registration form will be distributed to members the week of November 5.
  - d. Education (Dawn)
    - i. DAS  
The University of Hawai'i at Mānoa Library hosted the DAS workshops Preservation of Digital Archives and Managing Electronic Records in Archives and Special Collections on October 6 and 10. Twenty-three people attended PDA, and 18 people attended MER.
    - ii. ACA  
The ACA study group organized by Ju Sun Yi held its first meeting. The group plans to take the ACA exam in August 2015.

- e.     Holiday Social (Kapena)  
The invitation to the holiday social will be distributed to AHA members on November 1. Cost will be \$38 per person. Valet parking at the Willows is \$2.
  
  - f.     Site Visits (Malia)  
A visit to the Fathers of the Sacred Hearts Archives at St. Patrick's in Kaimukī has been scheduled for Saturday, November 15, from 10 to 11 am. Malia will send out an Eventbrite invitation.
  
  - g.     Website/PR (Monika)  
The repository spotlight for September (The Filipino Digital Archives and History Center of Hawai'i) has been posted to the blog by Monika. Jill will do the repository spotlight for October.  
Monika will talk to Andrew Wertheimer about taking down the previous AHA website. Jill set up a LinkedIn group for AHA.  
The committee will look into creating a Facebook page for AHA.
5.     PARBICA (Kapena)  
Nothing to report.
6.     SAA-STUDENT CHAPTER (Kelsey)  
SAA-SC has started a bake sale fundraiser, which has been successful so far. They will tour the Hawaiian Historical Society in a few weeks, and are considering another service project with the Fathers of the Sacred Hearts Archives.
7.     NEW BUSINESS  
None.
8.     ANNOUNCEMENTS  
The Hawai'i State Archives Electronic Records Day event was well attended, with many representatives from state government present. The event was part of the archives' effort to concentrate on advocacy.  
Hamilton Library is completing installation of two exhibits commemorating the 10<sup>th</sup> anniversary of the October 2004 flood. The Bridge Gallery will feature a photographic exhibit, and the archives reading room will host a display of 15 rare maps that have been cleaned and mended. October is Filipino-American History Month. The Filipino-American Historical Society of Hawai'i is sponsoring 3 events this month:
  - a Forgotten Heroes exhibit at the Liliha Public Library honoring Filipino labor organizers and military heroes
  - a screening and discussion of the film *Delano Manongs: Forgotten Heroes of the United Farm Workers*, about labor organizer Larry Itliong and the Delano Grape Strike of 1965.
  - a presentation on Filipino music and dance at the Hawai'i State Public Library main branch
9.     NEXT MEETING. November 18, 2014.
11.    ADJOURNMENT. The meeting was adjourned at 5:03 p.m.

Respectfully submitted,  
Dawn Sueoka, Secretary