



*I ulu no ka lāla I ke kumu*

The branches grow because of the trunk.

*Without our ancestors we would not be here.*

**ASSOCIATION OF HAWAI'I ARCHIVISTS**  
Minutes of Board Meeting September 8, 2016  
Hawai'i State Archives

**Present:** Annie Thomas, Keau George, Linda Hee, Kanako Iwase, Kapena Shim, Ju Sun Yi.

**Excused:** Eleanor Kleiber, Joy Holland

Guest: Kina'u McKeague

- I. **CALL TO ORDER.** The meeting was called to order at 4:10 p.m. by President Annie Thomas.
- II. **MINUTES.** Minutes from the August 11, 2016 board meeting were approved as circulated.
- III. **TREASURER'S REPORT.**
  - A. Income: 0
  - B. Expenses: \$281.42
  - C. Ending Balance: \$15,783.76
  - D. Ju Sun has possession of the ATM card.
    - ACTION: Ju Sun will check with the bank about changing the PIN and the fact that Eleanor's name is on the card, but the board will change.
- IV. **COMMITTEE REPORTS.**
  - A. Annual Meeting/Conference (Kapena, Joy, Keau)
    - Caterer choices: 1) Juicy Brew \$20/person, 2) Tucker and Bevy \$16/person.
    - Other expenses: 1) Honoraria, 2) Morning refreshments, 3) misc. supplies
    - Speakers were selected
      - Panel 1- School Archivists:
        - 1) KSBE Archivist,
        - 2) Iolani School Archivist,
        - 3) UHWO
      - Panel 2- Historical Societies:
        - 1) Consuelo Zobel Alger Foundation.
        - 2) Kauai Historical Society,
        - 3) Lahaina Restoration Foundation

Back up choices

- 4) Kona Historical Society
- 5) NHERC

Panel 3- Community User

- 1) UHM Hawaiian Studies
- 2) Native Hawaiian Legal Corporation or  
Halau Mohala Ilima
3. A Graduate Student

Key Note: Lana'i Culture and Heritage Center

- ACTION: committee will contact selected speakers and food vendors

B. Community Service (Keau)

- Registration is filled at 44 participants
- Panels are set
- Lunch provided, participants notified that they may bring their own if they prefer

C. Education (Ju Sun, Annie)

- September 5, 2016 DAS workshop completed. 10 registered, 9 attended.
- POWRR workshops: Danielle Spalenka has funds for 3-4 travel scholarships up to \$500 each for neighbor island participants.
- ACTION: Save the Date emails will be sent out.
- ACTION: Annie will reply to Danielle

D. Holiday Social (Kanakano)

- Ownership of the catering service has changed
- ACTION: Kananako will work with new owners for catering options
- ACTION: Save the Date email will be sent out this month

E. Site Visits/Tours (Linda)

- Dates of Bureau of Conveyances tours are 23 and 30 Sept., 7 Oct. 2016
- All are full with a waiting list of 2

F. Website/Public Relations (Joy)

- ACTION: Joy will update website this weekend

G. Neighbor Island outreach

- Tabled

V. **SAA-Student Chapter.** (Kina'u)

A. SAA-SC: 8 students will work on Consuelo Foundation library with Nicki Garces this weekend

B. NHIL: September 20<sup>th</sup> site visit to Laka me Lono with Keahi Long

VI. **OLD BUSINESS.**

A. SAA 2020 in Hawai'i

- Annie will send another email to Helen stressing that AHA Board will change and this board can't make a commitment for 2020. Also that PARBICA conference will be held in 2019

B. AHA Scholarship/Endowment Fund

- Tabled

C. New membership management system

- Next year's board should form an ad hoc committee, since no action will be taken until current list serve manager returns from sabbatical in summer 2017.

VII. **NEW BUSINESS.**

A. RAACC update- see Attachment A

VIII. **ANNOUNCEMENTS.**

A. Fire in Kalaupapa

- Action: Kanako will send out an email on behalf of the board

IX. **NEXT MEETING.** Thursday, October 20, 2016 at 4:00 p.m.

X. **ADJOURNMENT.** The meeting was adjourned at 5:28 p.m.

Respectfully submitted,

Linda Hee for Eleanor Kleiber, Secretary

## Attachment A:

### Regional Archival Association Consortium (RAAC) Annual Meeting

August 3, 2016, 2:00 - 3:30

Atlanta, GA

#### Notes by Asako Shiba, AHA representative to RAAC

The following is my brief recap and notes from the RAAC annual meeting. I expect full meeting minutes to be posted on the RAAC microsite (<http://www2.archivists.org/groups/regional-archival-associations-consortium-raac>) in the near future.

- New Steering Committee members were introduced:
  - Kristen Chinery, Michigan Archival Association
  - John LeGloahec, Mid-Atlantic Regional Archives Conference
  - Jennifer McGillan, Society of Mississippi Archivists
  - Mary Rubin, Society of Florida Archivists
  - Emily Vinson, Archivists of the Houston Area
- Accomplishments by each subcommittee were reported. A few highlights listed below. The resources mentioned here (in *italic*) are accessible on the RAAC microsite:
  - **Advocacy:** Developed *Advocacy Protocol*; Coordinated MOU with SAA.
  - **Education:** Organized RAAC/Society of Georgia Archivists Symposium.
  - **Membership:** Maintained *Directory of Regional Organizations* up-to-date; Created *Guide to Archives Consortia*.
  - **Disaster Planning and Recovery:** Microsite cleanup, added a “go-to” list to *Disaster Planning and Response Resources*.
  - **Grants:** Developed *Grants Resource Guide*; Hosted a panel at RAAC/Society of Georgia Archivists Symposium.
  - **Public Awareness:** Updated microsite; Created *Regional Association Newsletter Contacts* page.
- A draft of the 2016-2019 3-year plan was reviewed briefly. The plan is available from [http://www2.archivists.org/sites/all/files/RAAC\\_3YrPlan2016\\_2019.pdf](http://www2.archivists.org/sites/all/files/RAAC_3YrPlan2016_2019.pdf)
- The group then had a breakout session for subcommittees. I joined the Education Subcommittee, which plans to organize a similar symposium in conjunction with next year’s SAA in Portland, OR.
- Meg Phillips, External Affairs Liaison of NARA, gave a talk about benefits of regionals working with NARA.