



*I ulu no ka lāla I ke kumu*  
The branches grow because of the trunk.  
*Without our ancestors we would not be here.*

## **ASSOCIATION OF HAWAI'I ARCHIVISTS**

Minutes of Board Meeting, June 8th, 2016

Hawai'i State Archives

**Present:** Annie Thomas, Eleanor Kleiber, Ju Sun Yi, Joy Holland (by phone), Keau George, Linda Hee and Kanako Iwase

**Guests:** Gailyn Bopp (by phone) and Kīna'u McKeague (SAA-SC representatives)

- I. **CALL TO ORDER.** The meeting was called to order at 4:06 p.m. by President Annie Thomas.
- II. **MINUTES.** (Annie)
  - a. Minutes from the May 12th, 2016 board meeting were approved as circulated.

- III. **TREASURER'S REPORT.** (Ju Sun)

Total income: \$115.00  
Total expenses: \$2.22  
Ending cash balance: \$16,158.83

**ACTION:** Eleanor as the only member authorized to do so, will need to set up debit card.

#### **IV. COMMITTEE REPORTS.**

- a. Annual Meeting/Conference 2017 (Kapena)
  - The board approved the theme "Connecting Archives to Community, Connecting Community to Archives" and the date of February 18, 2017.
  - The traditional conference format was preferred.
  - The committee will explore alternative venues to Halau o Haumea
- b. Community Service (Keau)
  - The committee will work with the SAA Student Chapter to host a community workshop in fall 2016.
- c. Education (Ju Sun and Eleanor)
  - Final planning was completed for the SAA DAS workshop on Friday the 10<sup>th</sup> of June.
  - Two additional DAS webinars will be hosted in July and August.

- ACTION: Annie, Eleanor and Kanako will check availability on Sundays at their institutions.
- Board agreed to cap participation costs at \$15. If any additional funds will be supplemented by the board.
- There will be an SAA workshop on September 5 (holiday)
- The major logistics for the POWRR workshop are set for the O‘ahu portion, and follow up was being set for the potential Hawai‘i Island portion.
  - ACTION: Annie will write to POWRR to solicit addition information needed by Joy for figuring out potential for a workshop on Hawai‘i Island.

d. Holiday Social (Kanakano)

- Board agreed that Plan A (catering by Satori Hawaii with the venue at Myohoji Temple) was preferred.

e. Site Visits/Tours (Linda)

- An additional tour to Punahou School on July 1<sup>st</sup> was made available to members.
- 30 people signed up for the tour of the Honolulu Fire Museum.
- Still waiting to hear back from the Bureau of Conveyances.
- Board agreed that Linda can buy lei/gifts from AHA for those conducting the tour.

f. Website/Social Media (Joy)

- New articles soon to be uploaded.

g. Neighbor Island outreach (Joy)

- Discussion about potential collaborations with the Hawai‘i Museums Association.
  - ACTION: Joy will create a list of possibilities.

V. **SAA-Student Chapter.** (Gailyn and Kīna‘u)

- The Chapter has adopted the Conselo Foundation, and they are seeking additional service projects.
- They are holding fundraisers in the fall to support service projects in the neighbor islands.
- They wish to honor archivists who mentor LIS students. The board agreed this could be presented during the Holiday Social.

VI. **OLD BUSINESS.**

- a. AHA Listserv – transfer to a Google Group? (Annie)
  - Board agreed so Annie and Kanako will work on the transfer during the fall.
- b. AHA Google Drive is updated

VII. **NEW BUSINESS.**

**VIII. ANNOUNCEMENTS.**

- none

**IX. NEXT MEETING.** Thursday, July 14th, 2016 at 4:00 p.m.

**X. ADJOURNMENT.** The meeting was adjourned at 5:15 p.m.

Respectfully submitted,  
Eleanor Kleiber, Secretary