



I ulu no ka lāla I ke kumu

The branches grow because of the trunk.

Without our ancestors we would not be here.

AHA

ASSOCIATION OF HAWAI'I ARCHIVISTS

Minutes of Board Meeting, July 14th, 2016

Hawai'i State Archives

Present: Annie Thomas, Eleanor Kleiber, Ju Sun Yi, Joy Holland, Keau George, and Kanako Iwase

Guests: none.

I. **CALL TO ORDER.** The meeting was called to order at 4:08 p.m. by President Annie Thomas.

II. **MINUTES.** (Annie)

a. Minutes from the June 8th, 2016 board meeting were approved as circulated.

III. **TREASURER'S REPORT.** (Ju Sun)

Total income: \$210.50

Total expenses: \$210.39

Ending cash balance: \$16,158.94

3 personal memberships (2 renewals, 1 new) and 1 new student membership

IV. **COMMITTEE REPORTS.**

a. Annual Meeting/Conference 2017 (Kapena)

- UHM Law School has reserved the room, but it is pending some extra info about visiting judges that might supersede our request.

b. Community Service (Keau)

- Wade and Keahiahi from are happy to open LCC library for a community service project. It will either be on the 17th or the 24th of September. Planning for 40 participants and 10 presenters. Costed out providing lunch from Costco.
- ACTION: Keau will talk to Kīna'u about how the program worked last year for the flyer/form.
- AHA agreed to cover the lunch.

c. Education (Ju Sun and Eleanor)

- There was a good turnout for the Friday the 10th of June workshop.
- 13 people attended the July 10th DAS webinar.

- Next webinar will be on August 7 and will be announced via the listserv tomorrow.
- The next DAS in-person workshop will be on September 5th at the Law School. Some logistics may need to be sorted with Keiko. Early registration deadline is August 5th.
- The ACA exam on August 3rd is all set with a room and a proctor. It will be announced two weeks before.
- Related to the POWRR workshops, Joy is searching for venues on Hawai'i Island. UHH is not feasible, but there are a few other options in Kona depending on flexibility of dates.
- Discussion about extra funds going to a scholarship to support neighbor island members to come to events on O'ahu.

d. Holiday Social (Kanako)

- The Myohoji Temple has confirmed. AHA will donate \$100 to the temple. The date will be December 11th and there will be a Japanese theme. Kanako will contact the caterer.

e. Site Visits/Tours (Linda)

- Fire Museum tour is completed. 22 people attended out of the 30 who signed up. 5-6 fire persons gave us an excellent 90-120 minute tour of their museum. The archives were not yet ready for viewing, but we are promised a look when they are. \$6.48 was spent on cookies and a card.
- Punahou archives tour is completed. 15 people attended out of the 24 who signed up. Kylee made all the arrangements for this tour and gave us wonderful background on Punahou School and its archives. Tour length was about 90 minutes. At Kylee's request, no lei or gifts were presented to her. Annie will have a thank you card for your signatures at the board meeting.
- Bureau of Conveyance tours are scheduled. They can take only 10 people per day, so we have Fridays 23 and 30 September and 7 October reserved. The tours will be 9:00-10:00 a.m. I will post the sign-up on Eventbrite in August. I am thinking to start with just the two September dates, then open the October date if September fills.

f. Website/Social Media (Joy)

- New articles soon to be uploaded.

g. Neighbor Island outreach (Joy)

- The repository spotlight is now on the website. Kīna'u submitted his report. Annie can submit something short about the Honolulu Fire Museum. Need to ask someone who went on the Punahou tour to report. Joy will post due dates for registration.

V. **SAA-Student Chapter.** (Gailyn and Kīna'u)

- No report

VI. **OLD BUSINESS.**

- a. AHA Listserv – transfer to a Google Group (Annie)
 - Board listserv is up and running. Will announce by August when the switch will happen

VII. NEW BUSINESS.

- a. The 2nd annual community libraries day will be on August 6th at Windward Mall.

VIII. ANNOUNCEMENTS.

- none

IX. NEXT MEETING. Thursday, August 11th, 2016 at 4:00 p.m.

X. ADJOURNMENT. The meeting was adjourned at 5:15 p.m.

Respectfully submitted,
Eleanor Kleiber, Secretary