



I ulu no ka lala I ke kumu
The branches grow because of the trunk.
Without our ancestors we would not be here.

ASSOCIATION OF HAWAII ARCHIVISTS
Minutes of Board Meeting, November 10th, 2016
Hawaii'i State Archives

Present: Annie Thomas, Eleanor Kleiber (recorder), Ju Sun Yi, Kanako Iwase, Linda Hee, Joy Holland, and Kapena Shim

- I. **CALL TO ORDER.** The meeting was called to order at 3:32 p.m. by President Annie Thomas.
- II. **MINUTES.**
 - A. Minutes from the October 20, 2016 board meeting were approved
- III. **TREASURER'S REPORT.**
 - A. Income: \$25.00
 - B. Expenses: \$1.03
 - C. Ending Balance: \$15,871.75
 - D. JSY got an AHA vendor code from City and County
- IV. **COMMITTEE REPORTS.**
 - A. Annual Meeting/Conference
 - Confirmed keynote speaker
 - Hollinger Meta Edge will sponsor with \$300
 - Conference fee:
 - \$30 for members
 - \$45 for non-members
 - \$22.50 for students
 - Deadline to register is January 31st.
 - We will send out the conference information in early January
 - B. Community Service
 - No report
 - C. Education (Ju Sun, Eleanor, Joy and Annie)
 - POWRR workshop: 18 participants are anticipated in Kona.
 - Will send out email to remind Kona participants to bring computers.

- D. Holiday Social (Kanakano)
 - Currently seeking a new caterer
 - The SAA student chapter is working on the decorations
- E. Site Visits/Tours (Linda)
 - No report
- F. Website/Social Media (Joy)
 - Talked to the National Parks about doing a post about Pearl Harbor.
 - Encourage scholarship recipients to write a few sentences about their experiences.

- V. SAA-Student Chapter.
 - No report

- VI. OLD BUSINESS.
 - A. AHA Scholarship / Endowment Fund
 - Potential idea: pay the students \$1,000.00 and have an institution host the student for 60 hours of work. Have the student report on the project during the annual meeting.
 - Create a standing committee to manage this scholarship.
 - ACTION: the subcommittee will meet and finalize their recommendations.

- VII. NEW BUSINESS.
 - A. Past-president Malia Van Heukelem sent out a call for nominations. The nominations committee includes Malia, Annie Thomas and previous past-president Gina Vergara-Bautista.

- VIII. NEXT MEETING.
 - A. Thursday December 15, 2016 at 4:00pm

- IX. ADJOURNMENT. The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Eleanor Kleiber, Secretary