



I ulu no ka lala I ke kumu
The branches grow because of the trunk.
Without our ancestors we would not be here.

ASSOCIATION OF HAWAI'I ARCHIVISTS
Minutes of Board Meeting, December 15th, 2016
Hawai'i State Archives

Present: Annie Thomas, Eleanor Kleiber (recorder), Ju Sun Yi, Kanako Iwase, Linda Hee, Keau George, and Kapena Shim

- I. **CALL TO ORDER.** The meeting was called to order at 4:06 p.m. by President Annie Thomas.
- II. **MINUTES.**
 - A. Minutes from the November 10, 2016 board meeting were approved
- III. **TREASURER'S REPORT.**
 - A. Income: \$1,137.05
 - B. Expenses: \$1,406.97
 - C. Ending Balance: \$15,585.03
- IV. **COMMITTEE REPORTS.**
 - A. Annual Meeting/Conference (Kapena)
 - Did a walk-through of the venue and finished a draft schedule.
 - Open registration on January 3rd and deadline to register January 31st.
 - ACTION: Keau will look into using eventbrite for managing registration. Are there any costs involved? Decision to be brought to the board by December 23, 2016.
 - Request has been made to include a list of meeting attendees in the meeting packet.
 - B. Community Service
 - No report
 - C. Education (Ju Sun, Eleanor, Joy and Annie)
 - POWRR workshop a great success.
 - D. Holiday Social (Kanako)
 - 47 people attended. The venue worked well. Thanks to Marcia for managing the game.

- ACTION: Linda will write a brief blurb to go with the photos of the event and Keau will post it all to the website.
- E. Site Visits/Tours (Linda)
- No report
- F. Website/Social Media (Joy)
- ACTION: put a call out to repositories to sign up for a particular month to supply a blurb for the website
 - Agreed that one posting per month was a good goal.
- V. SAA-Student Chapter.
- No report
- VI. OLD BUSINESS.
- A. AHA Scholarship / Endowment Fund
- Proposal that we remove the institutional component of the scholarship and simply award the funds without work requirements.
 - ACTION: subcommittee will continue the work.
- VII. Announcements
- A. NHIL HH has two new board members (Erica Dias and Sean Nagamatsu) and Joy Enomoto is the new Chair. Ellie Seaton and Ellie Keola are still serving as secretary and treasurer respectively.
- B. Kanako is moving away from Hawaii and so will resign from the AHA board as of the annual meeting.
- C. Leilani Dawson will start as the new Archivist at UHM in March 2017.
- VIII. NEXT MEETING.
- A. Thursday January 12th, 2017 at 4:00pm
- IX. ADJOURNMENT. The meeting was adjourned at 5:03 p.m.

Respectfully submitted,

Eleanor Kleiber, Secretary