



*I ulu no ka lala I ke kumu*  
The branches grow because of the trunk.  
*Without our ancestors we would not be here.*

**ASSOCIATION OF HAWAI'I ARCHIVISTS**  
Minutes of Board Meeting, January 17, 2017  
Hawai'i State Archives

Present: Eleanor Kleiber (president), Ju Sun Yi, Keau George, Storm Stoker, Nicki Garces (recorder), Kīna'u McKeague, and Joy Holland (via Skype)

Guests: Ellen-Rae Cachola

- I. **CALL TO ORDER.** The meeting was called to order at 4:05 p.m. by President Eleanor Kleiber.
- II. **MINUTES.**
  - A. Minutes from the December 20, 2017 board meeting were approved as amended with changes to the Treasurer's Report. Amendments to the Treasurer's Report in the minutes of the November AHA Board meeting were also approved.
- III. **TREASURER'S REPORT.**
  - A. Income: \$1,430.00
  - B. Expenses: \$48.62
  - C. Ending Balance: \$19,020.04
    1. Membership: 9 individual renewals, 2 institutions, 2 students
- IV. **COMMITTEE REPORTS.**
  - A. Annual Meeting/Conference (Keau)
    1. 34 people plus the presenters registered. Awaiting 8 more people.
      - a) Twenty-two will attend the February 17th Holoholo Day and 22 signed up for the February 17th dinner. Nineteen people reserved for van transportation.
    2. Ju Sun will preside over the Business Meeting in place of Eleanor.
    3. Eleanor reported on the Business Meeting agenda. The budget proposal, which includes the scholarship proposal, will be part of the New Business.

The budget proposal will be emailed to members this week and will be voted on in the Business Meeting.

- a) ACTION: Eleanor will check the AHA By-Laws regarding quorum for membership voting.
  4. ACTION: Keau will confirm with the Lake Family in opening the conference with protocol. The Board approved \$100 for honorarium.
  5. Joy will fly to Maui on Friday, February 16th, to run conference errands. The Board approved of a car rental.
  6. The Board approved \$20 for the printing of handouts to include in the conference packets.
- B. Community Service (Kīnaʻu)
1. The Community Genealogy Workshop II on January 13th with Ami Mulligan and Sarah Tamashiro went very well. Thirty-two out of 37 who registered came, even after the morning missile scare.
- C. Education (Eleanor and Nicki)
1. The committee is preparing to have an in-person workshop “Appraisal for Digital Records” on March 27th.
- D. Holiday Social (Storm)- No report as the event is over.
- E. Site Visits/Tours (Nicki)
1. The Honolulu Museum of Art site visit will be this Friday, January 19 from 3:30 to 5 p.m. A fellowship dinner will follow at Auntie Pasto’s.
- F. Website/Social Media (Storm)
1. ACTION: Storm will make the changes to the conference page from “2017” to “2018” on the website.
- G. Neighbor Island outreach
1. The memorandum of understanding (MOU) between Hawai‘i Council for the Humanities (HCH) and AHA has been signed.
- V. SAA-Student Chapter. (Ellen)
- A. Ellen relayed a suggestion by Jack Kromos in having a workshop for those interested in taking the Academy of Certified Archivists certification exam. The suggestion will be passed on to the new Board.
- VI. OLD BUSINESS. - None
- VII. NEW BUSINESS. - None
- VIII. ANNOUNCEMENTS. - None

IX. NEXT MEETING. TBA

X. ADJOURNMENT. The meeting was adjourned at 5:07 p.m.

Respectfully submitted,

Nicki Garces, Secretary