



I ulu no ka lala I ke kumu
The branches grow because of the trunk.
Without our ancestors we would not be here.

ASSOCIATION OF HAWAI‘I ARCHIVISTS
Minutes of Board Meeting, March 15, 2018
Hawai‘i State Archives

Present: Ju Sun Yi (president), Nicki Garces (recorder), Storm Stoker, KĪna‘u McKeague, Mina Elison, Gailyn Bopp, Jenny Leung, Rachael Bussert

- I. **CALL TO ORDER.** The meeting was called to order at 4:03 p.m. by President Ju Sun Yi.
- II. **MINUTES.**
 - A. Minutes from the January 17, 2018 board meeting were approved as circulated.
- III. **TREASURER’S REPORT.**
 - A. Income: \$1,212.50
 - B. Expenses: \$2,803.03
 - C. Ending Balance: \$17,429.51
 1. Income includes 2018 annual meeting registration and activities fees
 2. Expenses include the annual meeting, bank fees and PayPal fees
 3. Membership: 2018 - 17 renewals, 2 new members; 2019 - 1 renewal; 2020 - 1 renewal
- IV. **Volunteers for Committees and Committee Chairs**
 - A. Annual Meeting/Conference: Gailyn (chair), Jenny (co-chair), Mina
 1. 2019 Annual Meeting will be on O‘ahu
 2. 2019 is also the 30th anniversary of AHA
 - B. Community Service: KĪna‘u (chair), Nicki, Storm
 - C. Education: Nicki (chair), Rachael, Mina
 1. April 8: DAS/A&D webinar viewing “Metadata Overview for Archivists” at UHM Hamilton Library Yap Room
 2. June 27: DAS workshop “Appraisal of Digital Records” at UHM Hamilton Library; registration through SAA website
 3. Education tab on the AHA website was created today to list continuing education opportunities and to include PayPal button
 - D. Holiday Social: Storm (chair), KĪna‘u (co-chair), Gailyn

- E. Site Visits/Tours: Jenny (chair), KṬna‘u
- F. Website/Social Media: Rachael (chair), Storm
- G. Neighbor Island outreach: Mina (chair), Ju Sun, Nicki

V. SAA-Student Chapter. (no representative present)

VI. OLD BUSINESS.

- A. 2018 Annual Meeting: Eighteen people filled out a follow up survey and the results were all positive. The Annual Meeting Committee did very well with the budget. There was a deficit of \$33.00 and the Hawai‘i Council for the Humanities will cover some of the line items. Next year’s annual meeting will be held on O‘ahu. It was suggested to have a holoholo day which would benefit members, especially for neighbor island attendees.
- B. Budget Proposal passed at the 2018 Annual Meeting Business Meeting and was announced.
 - 1. The new membership fees were posted on the website.
 - 2. AHA Malina Pereza Student/Early Career Scholarship: It is up to the Board on how it wants to administer the scholarship. Most likely an ad hoc committee will be formed.
 - 3. Item 2c: Commit to ICA and PARBICA membership was deferred to the 2019 Annual Meeting. At the 2018 Annual Meeting, the members suggested the new Board to identify the benefits of AHA being a member of ICA and PARBICA and provide the information to the membership via email prior to the next annual business meeting.
 - a) ACTION: Nicki to remind Ju Sun in June about this task

VII. NEW BUSINESS. None

VIII. ANNOUNCEMENTS.

- A. UHM Law School Library Art Show: opening is on 03/22 from 5-7 pm. The exhibit will be up for a month.

IX. NEXT MEETING. April 17, 2018

X. ADJOURNMENT. The meeting was adjourned at 5:02 p.m.

Respectfully submitted,

Nicki Garces, Secretary