



I ulu no ka lala I ke kumu
The branches grow because of the trunk.
Without our ancestors we would not be here.

ASSOCIATION OF HAWAI‘I ARCHIVISTS

Minutes of Board Meeting, May 15, 2018

Hawai‘i State Archives

Present: Ju Sun Yi (president), Nicki Garces (recorder), Gailyn Bopp, Jenny Leung, Rachael Bussert, Kīna‘u McKeague, and Mina Elison (via Skype)

- I. **CALL TO ORDER.** The meeting was called to order at 4:02 p.m. by President Ju Sun Yi.
- II. **MINUTES.**
 - A. Minutes from the April 17, 2018 board meeting were approved as amended.
- III. **TREASURER’S REPORT & MEMBERSHIP.** (Ju Sun)
 - A. Income: \$17,656.37
 - B. Expense: \$325.21
 - C. Ending Balance: \$17,421.16
 1. Income includes membership dues and 04/08 DAS webinar payments
 2. Membership: 1 new institutional & 1 new student
 3. Expenses includes bank fees, PayPal fees, DAS webinar and AHA Brochure printing
- IV. **COMMITTEE REPORTS.**
 - A. Annual Meeting/Conference (Gailyn)
 1. Proposed theme: Nānā i ke kumu (“look to the source”)
 2. Proposed dates: Friday & Saturday, February 15th & 16th, 2019
 - a) Friday will be holoholo day
 3. Proposed venues: Various sites on the Windward side of O‘ahu, most likely Windward Community Campus (WCC)
 4. Panel discussions include: Committee-selected topics, call for presenters, invitation to AHA founding members to speak and personal invitation to kupuna, cultural practitioners, etc. Considering keynote speaker.
 5. Include LIS student poster session.
 6. Use social media such as Facebook Live to live stream for neighbor island members

7. Host-families concept: provide option for O‘ahu members to host neighbor islanders as a way to foster and deepen relationships among members and provide a cost alternative to housing.
 8. Merchandise such as 30th anniversary t-shirts
 - a) ACTION: Ju Sun to double check about selling merchandise and making profit
 9. Agnes Conrad Award: Committee will discuss in next meeting
- B. Community Service (KTna‘u)
1. Committee met with Sarah Tamashiro via Google Hangouts on 05/07 to discuss about a potential community service project at the Hawai‘i Chinese History Center (HCHC) to assess its collections, update its 30 year-old finding aid and provide consultation. The elderly staff of volunteers do not have any archival experience. An outside investor wants to digitize but is put on hold as HCHC is first seeking archival help.
 - a) ACTION: Site visit to HCHC scheduled for 05/23.
 2. The Committee is also brainstorming to hold a series of workshops on the handling and care of rare books, manuscripts, textiles, photographs and other formats for professionals. Looking into working with the Education Committee and reaching out to experts in the field to lead the workshops.
- C. Education (Nicki)
1. 06/27 DAS workshop: no one signed up yet.
 - a) ACTION: per the Board suggestion, the Committee will email the info directly to members who have been taking DAS webinars as well as include on the AHA website.
- D. Holiday Social (Storm via email)
1. Storm is reviewing catering menus and requests Board members to offer suggestions.
- E. Site Visits/Tours (Jenny)
1. A tour at UH Hamilton’s Jean Charlot Collection, Preservation Department and UH Archives is scheduled for 07/20th.
 - a) ACTION: Jenny will send announcement and rsvp to the listserv.
 2. Other possible site visits/tours down the pike: UH Oral History Center and Hawaii Mission Houses Historic Site and Archives.
 3. Jenny announced Papahana Kuaola’s Mo‘olelo and Mele Tours to be held from May to July. The tours will visit areas from He‘eia to La‘ie. Event is free and open to the public; registration required.
- F. Website/Social Media (Rachael)

1. The Committee will move ahead with the ideas reported in the April meeting and put out a call for content.
 2. Rachael reminded the Board to shoot her an email for any announcement or info to be included on the website and social media.
 3. Rachael will also look at the statistics for the AHA website and Facebook.
- G. Neighbor Island outreach (Mina)
1. A draft of the neighbor island survey was sent to the Board for review. The Board suggested some changes. Joy Holland will also add some questions to be included.
 - a) ACTION: Mina will send out survey at the end of May.
 2. Mina reached out to Bob Buss of Hawai'i Council for the Humanities re: a second collaborative project, but have not received a response.
- V. SAA-Student Chapter.
- A. Ju Sun received the contact information of the new SAAsc Board members and will email them sometime after finals.
- VI. OLD BUSINESS. --none
- VII. NEW BUSINESS.
- A. AHA Brochure: A sample of the new brochure was passed out. This finalized version of the brochure was given to attendees of the Pacific Librarianship Conference (05/01-02 at UHM). Ju Sun mentioned that we can update the information and make more copies to give out at different events and venues.
- VIII. ANNOUNCEMENTS. --None
- IX. NEXT MEETING. June 19, 2018 (Tuesday @ 4 p.m.)
- X. ADJOURNMENT. The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Nicki Garces, Secretary