

ASSOCIATION OF HAWAI‘I ARCHIVISTS
Minutes of Board Meeting, October 16, 2018
Hawai‘i State Archives

Present: Ju Sun Yi (president), Nicki Garces (recorder), Kīna‘u McKeague and Jenny Leung and Storm Stoker; Rachael Bussert via phone conference

I. **CALL TO ORDER.** The meeting was called to order at 4:05 p.m. by President Ju Sun Yi.

II. **MINUTES.**

A. Minutes from the September 18, 2018 board meeting were approved as
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III. **TREASURER’S REPORT & MEMBERSHIP.**

(Ju Sun)

A. Income: \$235.00 B.
Expenses: \$560.12 C.
Ending balance: \$17,220.59

1. Membership: 8 membership dues collected a) Renewals: 3 personal and 1 student b) New: 1 institutional and 2 personal 2. Expenses include PayPal fees and deposit to Kapiolani Community College for the 2018 Holiday Social

IV. **COMMITTEE REPORTS.**

A. Annual Meeting/Conference

(Jenny)

1. The Committee is working on its second round in getting a keynote speaker. 2. Call for Papers went out and announcement was shared on AHA and Hawai'i Museum Association (HMA) listservs. 3. The Committee is working on costs for the annual meeting. B. Community Service (Kīna'u)

1. 09/22 Handling & Care Workshop on Textiles, Barkcloth and Feather work with Linda Hee: 15 participants. Overall, the event was a success. From the survey responses, some of the participants requested a part 2 as

1

three hours was too short to cover everything. The survey results were emailed to Linda. Rachael is still working on editing the video because Linda moved around a lot. 2. 10/20 Handling and Care Workshop- Introduction to Disaster Planning &

Response for Collections with Malia Van Heukelem: 9 members rsvp'd. The Committee met with Malia to discuss staging to make video editing easier. Kīna'u will edit the video before uploading on YouTube. C. Education (Nicki)

1. DAS webinars will be held at Punahou School Cooke Library.

a) 10/27 User Experience Design and Digital Archives: 10 registrants b) 11/03 Providing Access to Born Digital Archives: 11 registrants 2. The DAS workshop "Privacy & Confidentiality Issues in Digital Archives" slated for March 2019 has been put on hold until further discussion. D. Holiday Social (Storm)

1. Storm is drafting a flyer to be sent to the AHA listserv later this week. It was decided to have rsups by 11/02 and give confirmed number by 11/06. Both Storm and Ju Sun will check membership status. KCC needs the number of guests by 11/08. 2. The Board reviewed the menu and made recommendations to accommodate vegetarians and gluten-sensitive guests. 3. \$100 has been budgeted for games and prizes. 4. ACTION: Storm will follow up with

SAAsc representative Sharnelle Renti

Cruz re: the Le Lau Kukui Award. E.

Site Visits/Tours (Jenny)

1. Tours are done for the year. A site visit to Washington Place will be

scheduled for next year. Will push for membership dues. 2. The Committee is finalizing the Holoholo Day site visits for the February

2019 AHA Annual Meeting. 3. The 09/21 Bishop Museum site visit to the Archaeology and Ethnology

Collections was a hit. The collections managers were very happy, especially with being new AHA members. The Site Visit/Tours Committee is exploring other Bishop Museum collections for future visits. F. Website/Social Media (Rachael and Storm)

1. The October as Archives Month proclamation is on the AHA website. 2. Will push the DAS webinars this week on social media and the website. 3. The Holiday Social announcement will be posted pending Board approval

of the flyer. G. Neighbor Island outreach (Ju Sun)

2

1. The event "Community Access and Archives Presentation and Tour of the

Exhibit 'Waipi'o: A Cultural Kīpuka" by Dr. Momi Naughton at the North Hawaii Education and Research Center is coming up on 10/27.

2. Hawai'i Council for the Humanities Collaboration: The 11/03 Kaua'i event "From Plant to Fabric: Kaua'i's Kapa and Quilt Heritage" will be held at Frear Center for Hawaiian Culture and the Arts. It is open to the general public and reservation is required. The flyer with information on the panel is forthcoming.

V. **SAA-Student Chapter.** No report given

VI. **OLD BUSINESS.**

None

**VII. NEW
BUSINESS.**

A. Board member replacement: Rachael and her family will leave Hawai'i and

return back to Ohio. She mentioned that she enjoyed working on the Board and has learned a lot and wants to continue such work in the near future. Storm agreed to be chair of the Website/Social Media Committee until February when the new Board will be elected. Rachael's vacated board position will be filled at the Board elections during the 2019 AHA Annual Meeting. Her replacement will fulfill the remainder of the 2018-2020 board member term.

**VIII.
ANNOUNCEMENTS.**

A. Hawai'i Library Association Conference (11/16-17): Storm will present on

forensic genealogy and Kīna'u on the Halekulani Hotel archives.

IX. NEXT MEETING. November 20, 2018 (Tuesday at 4 p.m.)

A. Nicki will be on vacation. Storm will take minutes for the November Board

meeting. Gailyn will be the second alternate.

X. ADJOURNMENT. The meeting was adjourned at 5:00 p.m.

Respectfully
submitted,

Nicki Garces,
Secretary

