



I ulu no ka lālā i ke kumu.

*The branches grow because of the trunk.*

Without our ancestors we would not be here.\*

\*Selection no. 1261 from Mary Kawena Pukui's 'Ōlelo No'eau: Hawaiian Proverbs and Poetical Sayings  
© Bishop Museum, 1983.

**ASSOCIATION OF HAWAI'I ARCHIVISTS**  
Minutes of Board Meeting, August 17, 2020  
Zoom Meeting

Present: Leilani Dawson, Stuart Ching, Mary Company, Elizabeth Seaton, Cynthia Engle, Jennifer Magdaloyo, Gailyn Bopp

- I. Call to Order (Leilani) 5:03 PM
- II. Minutes
  - A. Approval of the [July 2020 AHA Board minutes](#) (Jenn M.)
- III. Committee Updates
  - A. Annual Conference Meeting (Leilani)
    1. Recap of meeting of 8/11
    2. Plans for the upcoming month
  - B. Community Service (Jenn M.)
    1. No report
  - C. Education (Ellie) :
    1. No Report
  - D. Holiday Social (Cynthia) :
    1. No Report
  - E. Site Visits (Ellie) :
    1. No Report
  - F. Website/Social Media (Mary) :
    1. Routine website updates
  - G. Neighbor Island Outreach
    1. No report

H. Membership

1. No new members

I. Treasurer's Report (Jenny L.)

1. Jenny's has been doing back taxes from 2015-2019 for state (renewals, operational expenses, and penalty fees)

J. 501(c)3 ad hoc committee (Leilani) : See continuing business item

1. Sent in email info from Brian that says we can do a virtual meeting if we can justify it, but need  $\frac{2}{3}$  of membership virtually present to approval;  $\frac{2}{3}$  of total membership is what is needed
2. Need to double check what our total membership is; Leilani also needs to see how institutional membership works (how many representatives would count, etc)
3. Packet would have to be sent out in december/january: need to explain what the resolution is, and how the voting would work; Need to emphasize that we have to get as many people together
4. Other option is to wait for in person meeting, but that is unstable and insecure
5. What is rubric for justification for virtual meeting: eg. travel restrictions, or small turn around to plan two meetings; Gailyn mentioned keeping tabs on where members came from; Also make a specific registration for the business meeting to ensure that those voting are actually members

IV. Continuing Business

- a. Discussion of options for AHA membership vote on adoption of the [set of revised and new AHA governing documents](#) based on latest information from Brian Ezuka (see email thread with subject "Association of Hawaii Archivists: Draft Governing Documents and Policies" from August 5th-6th)

V. Announcements

Next Meeting: Monday, September 21st at 5 p.m.; Online

Adjournment 5:22

Respectfully submitted,

Jennifer Magdaloyo, Secretary