



I ulu no ka lālā i ke kumu.

The branches grow because of the trunk.

Without our ancestors we would not be here.*

*Selection no. 1261 from Mary Kawena Pukui's 'Ōlelo No'eau: Hawaiian Proverbs and Poetical Sayings
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ASSOCIATION OF HAWAI'I ARCHIVISTS

Minutes of Board Meeting, September 21, 2020

Zoom Meeting

Present: Leilani Dawson, Ellie Seaton, Gailyn Bopp, Stuart Ching, Mary Company, Cynthia Engle,
Jennifer Magdaloyo
Guest: Stacy Hoshino

- I. **CALL TO ORDER.** The meeting was called to order at 5:06 Pm by President Leilani Dawson
- II. **MINUTES.**
 - A. Minutes from the [August board meeting](#) were approved as circulated.
- III. **COMMITTEE REPORTS.**
 - A. Annual Meeting/Conference
 1. Recap of meeting 9/08
 - a) Potential keynote speakers
 - b) Conference platforms for registration management (leaning toward EventBrite)
 - c) Potential panels such as retired archivists bestowing wisdom
 - d) Holoholo Day is being coordinated by the Site Visit committee
 - B. Community Service (Jenn M)
 1. No report
 - C. Education (Ellie)
 1. Will convene meeting this month
 - D. Holiday Social (Cynthia)
 1. Will have to do virtual social
 2. Committee is deciding if event will be free or something that is charged
 3. Come to zoom party or Party in the Box

4. Fee would be around \$15.00
5. Reading blogs to get ideas
6. Leaning toward free event because AHA conference is leaning towards being free
7. Bringing something to share
8. Ellie mentioned that past events, people really enjoyed talking with each other or having smaller breakout rooms, and people can choose where to go or do randomly assigned

E. Site Visits/Tours (Ellie)

1. Holoholo Day
 - a) Resilience and doing island hopping
 - b) Try other Pacific Sites
 - c) What are the parameters, geographic or thematic
 - d) Still searching ideas and want to utilize other AHA connections
2. Fall Site visit series
 - a) Doing a monthly thematic, Jenny Contacted Big Island
 - b) Jenny (October); Cynthia (November); Ellie (December)
 - c) Light side, this year has been heavy

F. Website/Social Media (Mary)

1. No report

G. Neighbor Island outreach (Stuart)

1. No report

H. Membership (Jenny)

1. No report

I. Treasurer's report (Jenny)

1. Report coming later.

J. 501(c)3 ad hoc committee (Leilani):

1. No Report

IV. New Business :

A. Floating item: starting at 5:25pm : Stacy Hoshino presentation (10-20 minutes) on HCH grants and a possible promotional workshop designed for AHA and HLA members.

1. Hawai'i Council for the Humanities and Preservation & Access Grantline
 - a) Preservation & Access Grantline has been increased from 7k-10k
 - b) Target archivist community, but how to do it because institutional structures are so different
 - (1) Eg. Gailyn
 - (a) Applying for grants make institutions look needy
 - (b) She works for institution that typically is funded
 - (c) New turns in applying for grants as a way to collaborate with others
 - (d) She would have to have high levels of permission
 - c) Examples of members' projects
 - d) Stacy would like to do a targeted workshop in November for institutional libraries as well as private archives
 - e) One thing to talk about is how to transition from student or consultant to writing a grant for an institution; steadily decline in applications.. Reflection of NEH grant and want to create pathway for more funding
 - f) Re-launch grants program next week: workshops in mid october and march which will include tips on applying for preservation side of funding, and ways to apply for humanities
 - g) For HCH & AHA listserv job opportunity posting agreement: How might we ensure that future AHA boards remain aware of this agreement?
 - (1) Do we write it into the bylaws?
 - (2) Do we have a policy that bans job placement?
 - (a) Maybe we should make a policy
 - (b) Do a vote and approve in board minutes- Should suffice

B. Archives Month proclamation

1. Do we want to work on proclamation
2. What happens if we don't do it
 - a) Ceremonial

- b) Governor doesn't sign proclamation
- c) It's just a standard
- d) How to do it? Talk to Ju Sun; Fill out some documents and get governor to sign
- e) General census that this month is a little too soon and and postpone proclamation to May

V. Announcements :

- A. Jill Somer is President of SAAsc they are interested in gaining content for the chapter; so more involvement with students or creating brown bags
- B. Test out Liasion position between AHA and SAAsc

VI. Next Meeting: Monday, October 19th at 5 p.m.; Online

VII. Adjournment: 6:13 pm