



I ulu no ka lālā i ke kumu.

The branches grow because of the trunk.

Without our ancestors we would not be here.*

*Selection no. 1261 from Mary Kawena Pukui's 'Ōlelo No'eau: Hawaiian Proverbs and Poetical Sayings
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ASSOCIATION OF HAWAI'I ARCHIVISTS
Minutes of Board Meeting, December 21, 2020
Zoom Meeting

Present: Leilani Dawson, Mary Company, Jennifer Magdaloyo, Jenny Leung, Cynthia Engle, Ellie Seaton, Gailyn Bopp,

1. Call to Order (Leilani) at 5:09 pm
2. Approval of the (draft) [November 2020 AHA Board minutes](#) (Jenn M.) - Approved
3. Committee Updates
 - a. Annual Conference Meeting (Leilani)
 - i. Zoom meeting links set up for [annual conference](#) (via AHA's Zoom account) and [business meeting](#) (via Leilani's UH Zoom account); also EventBrite registrations for both events.
 - ii. Potentially getting a second key note (Ellie creating shortlist)
 1. Now that a panel is created around no need for a short list
 - b. Community Service (Jenn M.) :
 - i. No report
 - c. Education (Ellie) :
 - i. No report
 - d. Holiday Social Recap (Cynthia) :
 - i. 17 people registered; 12 people showed up
 - ii. Everyone seemed to like it, we did social games and scavenger hunt
 - iii. It was a good amount of people
 - iv. Many good comments
 - e. Site Visits (Ellie) :
 - i. Meet in January to go over the Holoholo Day
 - ii. Keep first and second week of January open- will send out When is Best invitation

- iii. Should we do the conference and the Holoholo day in the same week; Conference may be too much, maybe we can stagger
 - f. Website/Social Media (Mary) :
 - i. Changes to website, Kapena wanted keynote taken off website- Troubleshooting that item; it's not discoverable, but just wanted the link taken off
 - ii. Gailynn asked Mary to put a notice on the website that Paypal is down and send membership renewals to P.O. Box and created a notice for that
 - g. Neighbor Island Outreach :
 - i. No report
 - h. Membership :
 - i. No new membership
 - i. Treasurer's Report (Jenny L.) :
 - i. P.O. Box renewed, Bought the premium Zoom, GET taxes paid (Jenny will type formal report later)
 - ii. Current balance \$9780.54
 - j. 501(c)3 ad hoc committee (Leilani) :
 - i. [Email cover letter](#) to describe new / revised governing docs to membership (Board to review later and make comments)
 - ii. [Folder of documents](#) to share/send with above email
4. Ongoing Business :
- a. PayPal -> Stripe switch : PayPal is asking for proof of businesses address, which was submitted already; too many problems with Paypal Let's switch to Strip Switch by end of the year; recommended Gailyn to be person of Contact because she will president next year
5. New Business :
- a. Extend 2020 membership to 2021 (for existing paid 2020 members) and/or waive dues for 2021 (for everyone)?
 - i. Might be fair, because we haven't done much programming; also a good way to retain membership

- ii. Later we can try to drum up new members for students and etc.
- iii. When we move to Stripe, will we do a rolling membership
- b. More structured relationship between AHA & SAAsc?
 - i. Based on comments from Jill Sommer on past SAAsc interaction with AHA: *"I remembered other relationships that AHA and SAAsc had in the past also included waiving fees for SAAsc board members to attend AHA conferences (probably no need for that for a while) and offering support like resume review. I know this is a challenging time for the Board as well but just wanted to note those ideas as ways the two groups have interacted in the past."*
 - ii. Gailynn reached out to SAAsc- They don't have a President yet; So they are still in conversation with who their people are and just still figuring everything out
- 6. Announcements :
 - a. Need to respond to When is Good meeting for Aha Conference meetings
- 7. Adjournment: 5:34 p.m.

Zoom login info:

Leilani Dawson is inviting you to a scheduled Zoom meeting.

Topic: AHA Monthly Board Meeting

Time: Dec 21, 2020 05:00 PM Hawaii

Join Zoom Meeting

<https://us02web.zoom.us/j/84723310168?pwd=NkdiaTIGbm1GdVBDL1E5czFrQWIFUT09>

Meeting ID: 847 2331 0168

Passcode: 3BbM8G

Every month on the Third Mon, until Jan 18, 2021, 2 occurrence(s)

Dec 21, 2020 05:00 PM

Jan 18, 2021 05:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us02web.zoom.us/meeting/tZAqdeqrrzsrHNxpE7q96OJ349gkVw-N_cXx/ics?icsToken=98tyKuGsqTkpGdWVsR-PRpwIB4job-nzmGJcgo1FjDqyEnkFTSmlYrtFOYRoXfbv