



I ulu no ka lālā i ke kumu.

The branches grow because of the trunk.

Without our ancestors we would not be here.\*

AHA

\*Selection no. 1261 from Mary Kawena Pukui's 'Ōlelo No'eau: Hawaiian Proverbs and Poetical Sayings  
© Bishop Museum, 1983.

## ASSOCIATION OF HAWAI'I ARCHIVISTS

Minutes of Board Meeting, June 21, 2021

Zoom Meeting

Present: Gailyn Bopp, Mary Company, Stuart Ching, Kelsey Karsin, Carol Kellett

- I. **CALL TO ORDER.** The meeting was called to order at 5:41 p.m. by President Gailyn Bopp.
- II. **MINUTES.**
  - A. Minutes from the May 17, 2021 board meeting were approved as circulated.
- III. **TREASURER'S REPORT & MEMBERSHIP.**
  - A. The treasurer's report was presented.
  - B. Current Membership
    1. 45 members have paid their renewal fees.
  - C. PAYPAL v STRIPE
    1. Both have transfer fees, but Stripe charges an extra fee for showing the "Stripe" button. The wordpress-stripe integration also has a small fee per membership renewal.
    2. Several members have not paid their renewal fees, possibly because of the way that Wordpress integrated with Stripe. Wordpress does not record their payment if the member does not "subscribe" to AHA on Wordpress, so the Board will have to follow-up with those who have not paid.
    3. Paypal now insists that the membership committee provide a residential address for AHA. Gailyn has provided them with her personal address, as this is the address listed on the AHA DCCA filings.
- IV. **COMMITTEE REPORTS.**
  - A. Annual Meeting/Conference
    1. Nothing to report.
  - B. Community Service
    1. *Archival Researchers for Hire* list

- a) Committee confirmed with individual researchers to see if they were willing to be included on the list.
  - b) A member pointed out that this list was originally created in-house by the Hawaii State Library System by a librarian at a public library. The Committee was concerned that this was a conflict of interest, and is working with the librarian to have personal contact information provided on the list rather than employee-affiliated contact info.
2. Grant-Writing web workshop idea
    - a) An AHA member recommended Keikilani Meyer in Hilo as a wonderful source for an upcoming grant-writing workshop. The Community Service Committee will reach out to them. Hawaii Council for the Humanities and other organizations hold similar workshops, but this would be just for AHA members.
  3. Several organizations have reached out to the committee for advice or consultations. Since there seems to be a community need, the committee is considering creating an archival consultants list much like the archival researchers list.

#### C. Education

1. Education committee is planning an event for late July.

#### D. Socials

1. Summer picnic idea
  - a) Proposed date: Saturday, August 21 at Kualoa Beach Park.
    - (1) Possible announcement made at the Special Membership Meeting after vote?
  - b) Proposed format for this social discussed
  - c) AHA might provide water bottles, members will provide their own lunches.

#### E. Site Visits/Tours

1. Hawai'i Mission Houses tour went very well. Participants asked good questions. The recording will be sent out to AHA members.
2. Coordinating the first "repository highlight". The committee will send several sites a list of questions to answer, with an option to talk further if they would like to.

#### F. Website/Social Media

1. Website committee created pages for eventbrite and membership renewals.
2. Scheduling posts about the special membership meeting is the priority for the committee.

#### V. SAA-Student Chapter.

A. Nothing to report

VI. OLD BUSINESS.

A. Special membership meeting -- July 17, 2021 via Zoom

1. Bylaws / Articles proposed changes
  - a) The original bylaws were 4 pages, and the new ones are 29. The old articles of incorporation was 2 pages long, and the new one is 9 pages. The reason why the new documentation is so much longer is because legal language was added in, and because processes that were conducted casually, like resignation, were written out.
  - b) A version with the unchanged portions highlighted will be sent out to the membership to review before the meeting.
2. Meeting assignments
  - a) Admitting people into Zoom call--Mary
  - b) Vote monitoring--Carol and Stuart
3. Will we open the microphone to members?
  - a) Yes, 501c3 committee members to field questions
4. Event Brite Registration numbers & comparison
  - a) Carol will examine registration numbers as part of following up with those who have signed up for membership but have not signed up for the eventbrite.
5. REMINDER emails
  - a) Carol will send targeted registration reminders at the end of the week.
  - b) Kelsey will send out a general email reminder to the listserv.
  - c) Gailyn will schedule reminder emails 24 hours before the meeting and one hour before the meeting.

VII. NEW BUSINESS.

A. Next Board meeting will be on July 12, 2021 so that Board members can handle any items that come up before the special membership meeting.

VIII. ADJOURNMENT. The meeting was adjourned at 6:48 p.m.

Respectfully submitted,

Mary Campany, Secretary