



I ulu no ka lālā i ke kumu.

The branches grow because of the trunk.

Without our ancestors we would not be here.*

*Selection no. 1261 from Mary Kawena Pukui's 'Ōlelo No'eau: Hawaiian Proverbs and Poetical Sayings
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ASSOCIATION OF HAWAI'I ARCHIVISTS

Minutes of Board Meeting, January 17, 2022

Zoom Meeting

Present: Gailyn Bopp, Mary Campany, Stuart Ching, Cynthia Engle, Carol Kellett, Jennifer Magdaloyo

Excused: Kelsey Karsin, Tonia Sutherland

- I. **CALL TO ORDER.** The meeting was called to order at 5:35 p.m. by President Gailyn Bopp.
- II. **MINUTES.**
 - A. Minutes from the December 20, 2021 board meeting were approved as circulated.
- III. **TREASURER'S REPORT & MEMBERSHIP.**
 - A. Treasurer's report
 1. No expenses, funds from one new membership were moved from paypal to the bank account.
 - B. Membership
 1. AHA currently has 75 members.
- IV. **COMMITTEE REPORTS.**
 - A. Annual Meeting/Conference
 1. Janel Quirante will be the keynote speaker. Cynthia met with her on January 7th to go over details. Janel will send her headshot and bio to the committee by January 21st to upload to the website.
 - a) Satellite groups can share their own panel.
 2. Registration will open on January 19th, the same day that the board nominations slate is opened up. However, some of the keynote information will not be ready on that date, and will be sent to the website committee to upload by January 24th.
 3. Gailyn will open the conference. Cynthia will introduce Janel and handle the Q+A. Gailyn will conduct the business meeting
 4. Zoom breakout rooms
 - a) Mary and Stuart will handle the challenges room, Kelsey will take the connections room, Cynthia will take the community room.

- b) Tonia will manage the main room, Gailyn and Carol are her backups.
 - 5. The Board approved an honorarium for Janel
 - 6. All Board members should submit their committee reports by the end of the week for inclusion in the annual report that will be presented during the business meeting.
- B. Community Service
 - 1. Nothing to report.
- C. Education
 - 1. Nothing to report
- D. Site Visits/Tours
 - 1. Nothing to report
- E. Social
 - 1. Nothing to report
- F. Website/Social Media
 - 1. Committee posted the save the date for the annual meeting on social media and the AHA website
- V. SAA-Student Chapter.
 - A. No news to report
- VI. OLD BUSINESS.
 - A. Nominations committee
 - 1. The nominations committee has prepared a slate of nominees that will be presented to the membership no later than January 19, 2022
- VII. NEW BUSINESS.
 - A. Carol will send out conflict of interest forms for all Board members to sign for the 501(c)(3) documentation
- VIII. ADJOURNMENT. The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Mary Campany, Secretary