



**I ulu no ka lālā i ke kumu.**

*The branches grow because of the trunk.*

*Without our ancestors we would not be here.\**

\*Selection no. 1261 from Mary Kawena Pukui's 'Ōlelo No'ēau: Hawaiian Proverbs and Poetical Sayings  
© Bishop Museum, 1983.

## **ASSOCIATION OF HAWAI'I ARCHIVISTS**

Minutes of Board Meeting, February 7, 2022

Zoom Meeting

Present: Gailyn Bopp, Mary Company, Stuart Ching, Cynthia Engle, Carol Kellett, Kelsey Karsin, Jennifer Magdaloyo

Excused: Tonia Sutherland

- I. **CALL TO ORDER.** The meeting was called to order at 5:34 p.m. by President Gailyn Bopp.
- II. **MINUTES.**
  - A. Minutes from the January 17, 2022 board meeting were approved as circulated.
- III. **TREASURER'S REPORT & MEMBERSHIP.**
  - A. Treasurer's report
    1. Carol and Gailyn met and signed the 501(c)(3) paperwork and sent it to Brian Ezuka.
  - B. Membership
    1. AHA currently has 114 members (99 Individual, 11 Institutional, and 4 student).
- IV. **COMMITTEE REPORTS.**
  - A. Annual Meeting/Conference
    1. Presenter & Layout
      - a) Breakout room practice will be on February 17th at 5:30.
      - b) AHA will give Janel both an honorarium of \$100 and free membership for 2022.
      - c) All Board members will be co-hosts during the meeting.
    2. Registration
    3. Business Meeting – Gailyn
      - a) 501c3 update
      - b) Committee and Budget reports
        - (1) Announcing 2/9/2022
        - (2) Consult last [Annual Meeting Report](#) for 2021 for example

- c) Presentation of the Slate
  - (1) Slate was announced on January 19th.
- d) Approve the minutes from last business meeting and special meeting
  - (1) Carol will present the minutes and motion to approve.
- e) Business Meeting rehearsal 2/5/2022

B. Community Service

- 1. The Directory of Archives in Hawaii will be ready to post before the annual meeting.

C. Education

- 1. Nothing to report

D. Site Visits/Tours

- 1. The Committee talked with Kylee Mar about doing a site visit in April. They will check in to see if that's still on and will also check in with Sissy Lake.

E. Social

- 1. Nothing to report

F. Website/Social Media

- 1. The Committee worked out some payment errors on website.
- 2. The Committee will post on social media about the meeting tomorrow.

V. SAA-Student Chapter.

- A. No news to report

VI. OLD BUSINESS.

A. Nominations committee

- 1. Nominations Slate was announced on January 19, 2022
- 2. AHA Committee reports (as part of the Annual Report for 2021) need to be sent to Gailyn by February 9, 2022

VII. NEW BUSINESS.

- A. Carol will send out conflict of interest forms for all Board members to sign for the 501(c)(3) documentation

VIII. ADJOURNMENT. The meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Mary Company, Secretary